



SUBMISSION OF CONTENT FOR ACQUISITION BY THE CINÉMATHÈQUE QUÉBÉCOISE

Form n° 1: General Information

1. CONTEXT

1.1. SUBMISSION

Submission Date: .....

Content is submitted for donation:

- I wish to receive a receipt for income tax purposes (if the just market value of the donation is estimated to be higher than \$5000, evaluation costs apply);
- I do not want a receipt for income tax purposes.

Content is submitted for deposit.

1.2. OWNER OF THE CONTENT

Surname and name of the owner of the content: .....

Company (if applicable): .....

Address: .....

City: .....

Postal Code: .....

Email: .....

Telephone number : .....

1.3. CONTACT (if different than the owner)

Surname, name, and status of the contact: .....

Email: .....

Telephone number: .....

Request completed with the assistance of an employee of the Cinémathèque

(surname, name): .....

## 2. DESCRIPTION OF PROPOSED DONATION

→ Complete Form n° 2: content description of content or attach a detailed inventory of the donation.

- | Type                     | Quantity                |
|--------------------------|-------------------------|
| <input type="checkbox"/> | Film Stock              |
| <input type="checkbox"/> | Video Tape              |
| <input type="checkbox"/> | Sound Elements          |
| <input type="checkbox"/> | Digital Audio Files     |
| <input type="checkbox"/> | Digital Video Files     |
| <input type="checkbox"/> | Photos                  |
| <input type="checkbox"/> | Posters                 |
| <input type="checkbox"/> | Scripts                 |
| <input type="checkbox"/> | Drawings                |
| <input type="checkbox"/> | Archival Documents      |
| <input type="checkbox"/> | Objects                 |
| <input type="checkbox"/> | CDs or interactive DVDs |
| <input type="checkbox"/> | Devices/Equipment       |
| <input type="checkbox"/> | Books                   |
| <input type="checkbox"/> | Periodicals             |
| <input type="checkbox"/> | Other (specify: .....)  |

Origin:

.....  
.....

State of conservation: .....

.....

Cultural and/or historical importance: .....

.....

Other remarks: .....

.....

Do you have invoices for these items? <sup>1</sup>

Yes  No

If your donation contains film reels, are they on a:

- Core       16mm reel       35mm reel       Other:  
.....

<sup>1</sup> For example, invoices related to the cost of lab prints.

### 3. DESCRIPTION OF AUDIOVISUAL WORKS

→ Complete form n° 3: description of audio-visual works.

Number of audio-visual works in the proposed donation/deposit :

.....

Importance (historical, cultural): .....

.....

.....

Other comments concerning the works or the contents of these collections:

.....

.....

### 4. COPYRIGHT INFORMATION

Who are the rights-holders (*company or surname and name*):

.....

.....

Other considerations concerning the rights of the works or the content:

.....

.....

### 5. DOCUMENTS ATTACHED TO THE SUBMISSION

*All additional information is welcome and will enable us to better document the contents of the donation.*

- Credits for the work or document
- DVD copy for screening
- Other: .....
- No documents